Requirement Number	Requirement Description	Currently Available		Notes
	Interactive Cancellation Function			
500.800.000.00100	The system shall allow authorized adjudicators to cancel an individual applicant's appointment for examination (interview).	4.0.0		
500.800.000.00200	The system shall allow authorized adjudicators to cancel an individual applicant's appointment for reexamination.	4.0.0		
500.800.000.00300	The system shall allow authorized adjudicators to cancel an individual applicant's appointment for Q&A.	4.0.0		
500.800.000.00400	The system shall allow authorized adjudicators to cancel an individual applicant's appointment for oath ceremony.	4.0.0		
500.800.000.00500	The system shall allow users to select cases for interactive cancellation by application ID, A-Number, or group ID.	4.0.0		
500.800.000.00600	The system shall allow users to display other members of the same group and select multiple eligible members of the group for interactive cancellation.	4.0.0		
500.800.000.00700	The system shall in the future provide the capability to form a group with selected members and reschedule them, placing them in the selected batch schedule queues based on application information and user-specified rules and parameters (location redirection rules, site group rules, group rules, allocation rules, or rescheduling delay date rules).			Future
500.800.000.00800	The system shall in the future provide the capability to perform cancellations from the adjudications component.			Future
500.800.000.00900	The system shall automatically maintain a count of the number of times the interview was canceled.	4.0.0		
500.800.000.01000	The system shall provide the capability to prevent an applicant from being scheduled who has exceeded a predetermined number of missed scheduler events, as tracked in the canceled interview counter.	4.0.0		
500.800.000.01100	The system shall remove the applicant from the queue for the scheduled event (examination, reexamination, Q&A, or oath ceremony) when the appointment is canceled.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
500.800.000.01200	The system shall in the future allow the adjudicator to request an acknowledgment of cancellation notice for the applicant from within the scheduler component.			Future
	Interactive Descheduling Function			
500.900.000.00100	The system shall allow authorized users to deschedule an individual applicant's appointment for examination (interview.)	4.0.0		
500.900.000.00200	The system shall allow authorized users to deschedule an individual applicant's appointment for reexamination.	4.0.0		
500.900.000.00300	The system shall allow authorized users to deschedule an individual applicant's appointment for Q&A.	4.0.0		
500.900.000.00400	The system shall allow authorized users to deschedule an individual applicant's appointment for oath ceremony.	4.0.0		
500.900.000.00500	The system shall allow authorized users to deschedule an individual applicant's appointment for fingerprinting processing.	4.0.0		
500.900.000.00600	The system shall remove the applicant from the queue for the scheduled event (examination, reexamination, Q&A, or oath ceremony) when the appointment is descheduled.	4.0.0		
500.900.000.00700	The system shall allow users to select cases for interactive descheduling by application ID, A-Number, or group ID.	4.0.0		
500.900.000.00800	The system shall allow users to display other members of the same group and select multiple eligible members of the group for interactive descheduling.	4.0.0		
500.900.000.00900	The system shall in the future provide the capability to form a group with selected members and reschedule them, placing them in the selected batch schedule queues based on application information and user-specified rules and parameters (location redirection rules, site group rules, group rules, allocation rules, or rescheduling delay date rules).			Future
500.900.000.01000	The system shall in the future provide the capability to deschedule from the adjudications component.			Future
500.900.000.01100	The system shall in the future allow the adjudicator to request a deschedule notice for the applicant from within the scheduler component.			Future

Requirement Number	Requirement Description	Currently Available		Notes
500.900.000.01200	The system shall in the future allow the adjudicator to request descheduling of an applicant.			Future
	Interactive Recording of Interview Conducted Function			
500.1000.000.00100	The system shall provide the capability to record interactively that an interview has been conducted for a selected application.	4.0.0		
500.1000.000.00200	The system shall allow users to select cases to record interview completion by application ID, A-Number, or group ID.	4.0.0		
500.1000.000.00300	The system shall allow users to display other members of the same group and select multiple eligible members of the group for recording interview completion.	4.0.0		
500.1000.000.00400	The system shall in the future provide the capability to form a group with selected members.			Future
	Interactive Recording of Oath Ceremony Conducted Function			
500.1100.000.00100	The system shall provide the capability to record interactively that an oath ceremony has been conducted for a selected application.	4.0.0		
500.1100.000.00200	The system shall allow users to select cases to record oath ceremony completion by application ID, A-Number, or group ID.	4.0.0		
500.1100.000.00300	The system shall allow users to display other members of the same group and select multiple eligible members of the group for recording oath ceremony completion.	4.0.0		
500.1100.000.00400	The system shall in the future provide the capability to form a group with selected members.			Future
	Interactive Recording of Fingerprint Processing Conducted Function			
500.1200.000.00100	The system shall provide the capability to record interactively that fingerprint processing has been conducted for a selected application.	4.0.0		
500.1200.000.00200	The system shall allow users to select cases to record fingerprint processing completion by application ID, A-Number, or group ID.	4.0.0		
500.1200.000.00300	The system shall allow users to display other members of the same group and select multiple eligible members of the group for recording fingerprint processing completion.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
500.1200.000.00400	The system shall in the future provide the capability to form a group with selected members.			Future
	Interactive Recording of No-Show Function			
500.1300.000.00100	The system shall provide the capability to record that a selected applicant did not appear for a scheduled interview or oath ceremony.	4.0.0		
500.1300.000.00200	The system shall allow users to select cases to record no-show status by application ID, A-Number, or group ID.	4.0.0		
500.1300.000.00300	The system shall allow users to display other members of the same group and select multiple eligible members of the group for recording no-show status.	4.0.0		
500.1300.000.00400	The system shall in the future provide the capability to form a group with selected members.			Future
500.1300.000.00500	The system shall in the future provide the capability to form a group with selected members and reschedule them, placing them in the selected batch schedule queues based on application information and user-specified rules and parameters.			Future
500.1300.000.00600	The system shall maintain a count of the number of events for which the applicant was a no-show.	4.0.0		
500.1300.000.00700	The system shall provide the capability to prevent an applicant from being scheduled who has exceeded a predetermined number of missed scheduler events, as tracked in the no-show counter.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
500.1300.000.00800	The system shall provide the capability to perform an initial search under group management functions using the following criteria: • Application ID A-Number Group ID Last name First name Group type Group name • Location	4.0.0		
500.1300.000.00900	The system shall provide the capability for authorized staff to perform queries by group name.			Future
	Group Management			
500.1400.000.00100	The system shall provide the capability to create a new group.	4.0.0		
500.1400.000.00200	The system shall provide the capability to add members to a group.	4.0.0		
500.1400.000.00300	The system shall provide the capability to regroup members of existing groups by splitting and joining them.	4.0.0		
500.1400.000.00400	The system shall provide the capability to update group detail information.	4.0.0		
500.1400.000.00500	The system shall provide the capability to manage group names and group symbols.	4.0.0		
500.1400.000.00600	The system shall provide the capability to set up group rules.			Future
500.1400.000.00700	The system shall in the future provide a group set function.			Future

Requirement Number	Requirement Description	Currently Available		Notes
500.1400.000.00800	The system shall provide the capability to perform an initial search under group management operations using the following criteria: • Application ID A-Number Group ID Last name First name Group type Group name • Location	4.0.0		
500.1400.000.00900	The system shall in the future provide the capability for authorized staff to perform queries by group name.			Future
	Scheduler Interface Function			
500.1500.000.00100	The system shall queue an applicant in the Scheduler system through Workflow management software when all the required processing and documents are available, thus creating pools of applicants for scheduling events.	4.0.0		
500.1500.000.00200	The system shall trigger a request to the Notices component to generate the appropriate notices and documents once the case has been scheduled for an event.	4.0.0		
500.1500.000.00300	The system shall provide the capability to request Interview Notices through the Notices component.	4.0.0		
500.1500.000.00400	The system shall provide the capability to request Interview Cancellation/Descheduling Notices through the Notices component.	4.0.0		
500.1500.000.00500	The system shall provide the capability to request Interview Rescheduling Notices through the Notices component.	4.0.0		
500.1500.000.00600	The system shall provide the capability to request Oath Ceremony Notices through the Notices component.	4.0.0		
500.1500.000.00700	The system shall provide the capability to print Interview Notices at the local office.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
500.1500.000.00800	The system shall provide the capability to print Interview Rescheduling Notices at the local office.	4.0.0		
500.1500.000.00900	The system shall in the future provide the capability to generate Daily Itineraries for INS Facilities by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01000	The system shall in the future provide the capability to generate Examination Pick List reports by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01100	The system shall in the future provide the capability to generate Interview Schedules by Location and Examiner by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01200	The system shall in the future provide the capability to generate Interview schedules by attorney by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01300	The system shall in the future provide the capability to generate reports of available slots for each examiner by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01400	The system shall in the future provide the capability to generate reports of the ready-to-schedule queue for examinations by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01500	The system shall in the future provide the capability to generate reports of cases past interview date with no action by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01600	The system shall in the future provide the capability to generate Cancel/No-show reports by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01700	The system shall in the future provide the capability to generate oath ceremony schedules by reporting location by invoking the reporting function from within the scheduler component.			Future

Requirement Number	Requirement Description	Currently Available		Notes
500.1500.000.01800	The system shall in the future provide the capability to generate reports of available oath ceremony slots by invoking the reporting function from within the scheduler component.			Future
500.1500.000.01900	The system shall in the future provide the capability to generate reports of the ready-to-schedule queue for oath ceremonies by invoking the reporting function from within the scheduler component.			Future
500.1500.000.02000	The system shall in the future provide the capability to generate scheduling reports by section by invoking the reporting function from within the scheduler component.			Future
500.1500.000.02100	The system shall in the future provide the capability to generate scheduling reports by form type by invoking the reporting function from within the scheduler component.			Future
	Certificate Generation			
	Certificate Generation Processing			
600.000.000.00100	The system shall provide the capability to process a batch of certificates in ascending or descending order.	4.0.0		
	Print and Reprint Function			
600.100.000.00100	The system shall provide the capability to mass print certificates at authorized offices through batch jobs.	4.0.0		
600.100.000.00200	The system shall provide the capability to individually print certificates at authorized offices in real time.	4.0.0		
600.100.000.00300	The system shall in the future provide a recovery process for printing errors.			Future
600.100.000.00400	The system shall provide the capability to sort the applicant file before printing a batch of certificates, in either ascending or descending order on one or more of the following fields: • A-Number Applicant last name Application ID • Reporting location	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
600.100.000.00500	The system shall provide the capability of overriding and changing a default sort order specified in a ceremony location profile for any oath ceremony batch print job before printing.			Future
600.100.000.00600	The system shall provide the capability to sort by additional sort orders.			Future
600.100.000.00700	The system shall provide the capability to reprint on demand a plain paper copy of the certificate, as originally printed.	4.0.0		
600.100.000.00800	The system shall in the future provide the capability to process the certification of citizenship (A and AA types), the replacement Certificate of Citizenship and the replacement Certificate of Naturalization.			Future
600.100.000.00900	The system shall provide the capability to select 8x10 or 8.5x11 certificate formats during print time.	4.0.0		
	Manual Correction Function			
600.200.000.00100	The system shall provide the capability to log a manually corrected certificate.			Future
	Quality Assurance Function			
600.300.000.00100	The system shall provide a Quality Assurance (QA) screen to force users to verify accurate production of the certificates upon completion of the batch or individual print.	4.0.0		
600.300.000.00200	The system shall record the user ID, date, time, and result of certificate production from the QA screen for audit purposes.	4.0.0		
	Void Log Function			
600.400.000.00100	The system shall provide the capability to void certificates in CLAIMS 4.	4.0.0		
600.400.000.00200	The system shall provide the capability to view a Void Log for voided certificates.	4.0.0		
	Destroy Log Function			
600.500.000.00100	The system shall provide the capability to view a Destruction Log for destroyed certificates.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
	Transfer Function			
600.600.000.00100	The system shall provide the capability to track the transfer of certificate batches between offices by allowing SC/DO users to record the online sending of certificate batches.	4.0.0		
600.600.000.00200	The system shall in the future provide the capability to track the transfer of certificates or batches of certificates between offices by allowing SC/DO users to record the receipt of certificates or batches of certificates.			Future
600.600.000.00300	The system shall provide the capability to print a shipping manifest with certificate numbers and corresponding batches that are transferred between offices.	4.0.0		
	Tracking and Reporting Function			
600.700.000.00100	The system shall provide a query function to view certificate history by A-Number, certificate number, and application ID.	4.0.0		
600.700.000.00200	The system shall in the future provide the capability to query CLAIMS 4 by using the global find function and other additional criteria to view certificate history.			Future
600.700.000.00300	The system shall in the future provide the capability to request the following daily and monthly reports from within the Document Production function: • Number of Certificates Prepared Number of Certificates Voided • Number of Certificates Destroyed			Future
	Image Processing Function			
600.800.000.00100	The system shall in the future provide the capability to print the applicant's photograph image and the commissioner's signature image onto certificates.			Future
	Integrated Workflow Function			
600.900.000.00100	The system shall in the future provide the capability to control printing of certificates through Workflow.			Future

Requirement Number	Requirement Description	Currently Available		Notes
600.900.000.00200	The system shall provide the capability to control the QA, Void, Destroy, and other Certificate functions, to be identified, through Workflow.			Future
	Security Function			
600.1000.000.00100	The system shall in the future provide the capability to allow only authorized users to perform a subset of Document Production functions.			Future
	Archival Function			
600.1100.000.00100	The system shall in the future provide the capability to archive Document Production related data.			Future
	Notices			
	Notice Creation Processing			
700.000.000.00100	The system shall provide the capability to produce N-400 Receipt Notices	4.0.0		
700.000.000.00110	The system shall generate a receipt notice informing the primary person of the group balance.	4.0.0		
700.000.000.00120	The system shall generate a receipt notice informing the other members of the group, who are not primary, that a group balance will be refunded to the primary person.	4.0.0		
700.000.000.00130	The system shall generate receipt notices for N-400 applicants with foreign residential addresses indicating that, unless otherwise requested, the interview and oath ceremony will be performed at the default locations for that SC.	4.0.0		
700.000.000.00200	The system shall provide the capability to produce Suspense Notices.	4.0.0		
700.000.000.00300	The system shall provide the capability to produce Exception Notices.	4.0.0		
700.000.000.00400	The system shall provide the capability to produce Invalid Payment Notices.	4.0.0		
700.000.000.00500	The system shall provide the capability to produce Underpayment Notices.	4.0.0		
700.000.000.00600	The system shall provide the capability to produce Bounced Check Notices.	4.0.0		
700.000.000.00650	The system shall provide the capability to produce Overpayment Notices.	4.0.0		
700.000.000.00700	The system shall provide the capability to produce Interview Notices.	4.0.0		
700.000.000.00800	The system shall provide the capability to produce Reinterview Notices.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
700.000.000.00900	The system shall provide the capability to produce Interview Cancellation Notices.	4.0.0		
700.000.000.01000	The system shall provide the capability to produce Interview Descheduling Notices.	4.0.0		
700.000.000.01100	The system shall provide the capability to produce Continuance Notices.	4.0.0		
700.000.000.01200	The system shall provide the capability to produce Intent-to-Deny Notices.	4.0.0		
700.000.000.01300	The system shall provide the capability to produce Oath Ceremony Notices.	4.0.0		
700.000.000.01400	The system shall provide the capability to produce Oath Ceremony Cancellation Notices.	4.0.0		
700.000.000.01500	The system shall provide the capability to produce Oath Ceremony Descheduling Notices.	4.0.0		
700.000.000.01600	The system shall provide the capability to produce Memos.	4.0.0		
700.000.000.01700	The system shall provide the capability to produce Interview No-show Notices.	4.0.0		
700.000.000.01800	The system shall provide the capability to produce Oath Ceremony No-show Notices.	4.0.0		
700.000.000.01900	The system shall provide the capability to produce Intent-to-Revoke Notices.	4.0.0		
700.000.000.02000	The system shall provide the capability to produce Request for Evidence Notices.	4.0.0		
700.000.000.02100	The system shall provide the capability to produce Withdrawal Acknowledgment Notices.	4.0.0		
700.000.000.02200	The system shall provide the capability to produce Approval Notices.			Future
700.000.000.02210	The system shall provide the ability to produce Administrative Close Notices.	5.0.0		
700.000.000.02220	The system shall provide the ability to produce notices when cases have been reopened.	5.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
700.000.000.02300	The system shall produce FD-258 Fingerprint schedule notices directing applicants to the appear on an appointed date and time, at an ASC, Designated Law Enforcement Agency (DLEA) or Mobile Station (Temporary Outreach Station).	4.0.0		
700.000.000.02310	The system shall provide the capability to produce FD-258 Fingerprint rescheduling notices directing applicants to an ASC on the first occasion when their fingerprint cards have been returned as unclassifiable.	4.0.0		
700.000.000.02320	The system shall provide the capability to produce a notice of rescheduling due to jurisdiction change.	4.0.0		
700.000.000.02330	The system shall produce FD-258 Fingerprint schedule notices directing applicants to appear on an appointed time and date, at an ASC, DLEA, or Mobile Station, and including an explanatory memorandum, when they have been rescheduled due to expiration of their fingerprints.	4.0.1		
700.000.000.02340	The system shall produce FD-258 Fingerprint schedule notices directing applicants to the appear within a proscribed period, at an ASC, DLEA or Mobile Station, when they are being fingerprinted for a Refugee, Asylum, and Parole System (RAPS) application..	4.0.1		
700.000.000.02350	The system shall assign a specific date and hourly slot for routine FD-258 fingerprint schedule notices directing the applicant to a specific ASC, DLEA, or Mobile Station, and shall designate the same hour slot for any makeup appointment.	5.0.0		
700.000.000.02400	The system shall produce applicant and representative notices with a 2-D bar-code containing FD-258 biographic (masthead) data.	4.0.0		
700.000.000.02410	The system shall provide the ability for SC locations to produce OMR markings on notices to support automated mail handling operations, in conformity with local requirements.	4.0.0		
700.000.000.02500	The system shall print notices for scheduled events (for example, N400 interviews or oath ceremonies) in advance of the event, with lead times specified by the local office in its office profile.	4.0.0		
700.000.000.02600	The system shall produce duplicate copies of applicant notices with representative mailing address if a representative exists for the applicant.	4.0.0		

Requirement Number	Requirement Description	Currently Available	Notes	
700.000.000.02700	The system shall provide the ability to create and maintain notice templates.	4.0.0		
700.000.000.02800	The system shall provide the capability to reproduce notices.	4.0.0		
	Notice Creation Processing—Form I-881			
700.000.1881.00100	The system shall generate a receipt notice to each I-881 applicant indicating the fee amount receipted (on a standard INS Form I-797C, Notice of Action).	5.0.0		
	Batch Print Processing			
700.100.000.00100	The system shall provide the capability to mass print Receipt Notices at the SCs.	4.0.0		
700.100.000.00200	The system shall provide the capability to mass print Suspense Notices at the SCs.	4.0.0		
700.100.000.00300	The system shall provide the capability to mass print Exception Notices at the SCs.	4.0.0		
700.100.000.00400	The system shall provide the capability to mass print Invalid Payment Notices at the SCs.	4.0.0		
700.100.000.00500	The system shall provide the capability to mass print Underpayment Notices at the SCs.	4.0.0		
700.100.000.00600	The system shall provide the capability to mass print Bounced Check Notices at the SCs.	4.0.0		
700.100.000.00700	The system shall provide the capability to mass print Interview Notices at the SCs.	4.0.0		
700.100.000.00800	The system shall provide the capability to mass print Reinterview Notices at the SCs.	4.0.0		
700.100.000.00900	The system shall provide the capability to mass print Interview Cancellation Notices at the SCs.	4.0.0		
700.100.000.01000	The system shall provide the capability to mass print Interview Descheduling Notices at the SCs.	4.0.0		
700.100.000.01100	The system shall provide the capability to mass print Oath Ceremony Notices at the SCs.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
700.100.000.01200	The system shall provide the capability to mass print Oath Ceremony Cancellation Notices at the SCs.	4.0.0		
700.100.000.01300	The system shall provide the capability to mass print Oath Ceremony Descheduling Notices at the SCs.	4.0.0		
700.100.000.01400	The system shall provide the capability to produce Data Suspense Notices.	4.0.0		
700.100.000.01500	The system shall provide the capability to produce FBI Suspense Notices.	4.0.0		
700.100.000.01600	The system shall provide the capability to produce Withdrawal Acknowledgment Notices.	4.0.0		
700.100.000.01700	The system shall provide the capability to produce Interview No-Show Notices.	4.0.0		
700.100.000.01800	The system shall provide the capability to produce Oath Ceremony No-Show Notices.	4.0.0		
700.100.000.01900	The system shall provide the capability to produce Internal A-File Notices.	4.0.0		
700.100.000.02000	Provide the capability to reprint all or part of a batch to recover from printer errors.	4.0.0		
700.100.000.02100	Provides an error recovery function to restart a batch job from the last notice printed.	4.0.0		
700.100.000.02200	Provides the capability to print notices in ZIP code-sorted order to minimize mailing costs.	4.0.0		
700.100.000.02300	Provides the capability to print notices by notice type or location.	4.0.0		
700.100.000.02400	The system shall provide a notice monitor to indicate the print status of notices.	4.0.0		
700.100.000.02500	Provides a display of the notices being created as the batch notices print job executes, with a progress indicator.	4.0.0		
700.100.000.02600	The system shall move printed notice records to another table.	4.0.0		
	Batch Notices—I-881			
700.100.I881.00100	The system shall provide the capability to mass print Receipt Notices for Form I-881 submissions in batch at the SC.	5.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
	Local Print Processing			
700.200.000.00100	Provides the capability to individually print notices by authorized users to print locally.	4.0.0		
700.200.000.00200	The system shall provide an interface to the N-400 Adjudication function to customize Approval Notices and print them locally.			Future
700.200.000.00300	The system shall provide an interface to the N-400 Adjudication function to customize Continuance Notices and print them locally.			Future
700.200.000.00400	The system shall provide an interface to the N-400 Adjudication function to customize Intent-to-Deny Notices and print them locally.			Future
700.200.000.00500	The system shall provide an interface to the N-400 Adjudication function to customize Denial Notices and print them locally.			Future
700.200.000.00600	The system shall provide an interface to the N-400 Adjudication function to customize Request for Evidence Notices and print them locally.			Future
700.200.000.00700	The system shall provide an interface to the N-400 Adjudication function to customize Intent-to-Revoke Notices and print them locally.			Future
700.200.000.00800	The system shall provide an interface to the N-400 Adjudication function to customize Motion to Reopen Notices and print them locally.			Future
700.200.000.00900	The system shall provide an interface to the N-400 Adjudication function to customize Motion to Reconsider Notices and print them locally.			Future
700.200.000.01000	The system shall provide an interface to the Scheduling function to print Interview Notices locally.			Future
700.200.000.01100	The system shall provide an interface to the Scheduling function to print Reinterview Notices locally.			Future
700.200.000.01200	The system shall provide an interface to the Scheduling function to print Interview Cancellation Notices locally.			Future
700.200.000.01300	The system shall provide an interface to the Scheduling function to print Interview Descheduling Notices locally.			Future
700.200.000.01400	The system shall provide an interface to the Scheduling function to print Interview No-Show Notices locally.			Future
700.200.000.01500	The system shall provide an interface to the Scheduling function to print Oath Ceremony Notices locally.			Future

Requirement Number	Requirement Description	Currently Available		Notes
700.200.000.01600	The system shall provide an interface to the Scheduling function to print Oath Ceremony Cancellation Notices locally.			Future
700.200.000.01700	The system shall provide an interface to the Scheduling function to print Oath Ceremony Descheduling Notices locally.			Future
700.200.000.01800	The system shall provide an interface to the Scheduling function to print Oath Ceremony No-Show Notices locally.			Future
	Print Format Processing			
700.300.000.00100	The system shall provide the capability to produce notices using standardized templates/text.	4.0.0		
700.300.000.00200	The system shall provide the capability to produce notices using a word processor for customized text.	4.0.0		
700.300.000.00300	The system shall provide the capability to produce notices using a combination of standardized and customized text.	4.0.0		
700.300.000.00400	The system shall provide the capability to produce notices addressed to the applicant.	4.0.0		
700.300.000.00450	The system shall produce addresses on notices to applicants and petitioners that conform to USPS guidelines.	4.0.1		
700.300.000.00500	The system shall in the future provide the capability to print notices addressed to other additional authorized parties, such as the CBO representative and attorney/VOLAG.			Future
700.300.000.00600	The system shall provide the capability to add a bar code of the applicant's application ID to all printed notices.	4.0.0		
	Nonstandard Template Processing			
700.400.000.00100	The system shall provide the capability for any office to use its own notice templates, with Office of Information Resources Management permission, to support local requirements.			Future
	Utility Processing			
700.500.000.00100	The system shall provide the capability to route designated notices to a review process prior to printing and distribution.			Future
700.500.000.00200	The system shall provide the capability to preview local print notices before printing.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
700.500.000.00300	The system shall provide the capability to view and reprint notices that have been previously printed, from the same location.	4.0.0		
700.500.000.00400	The system shall in the future provide the capability to view and reprint notices that have been previously printed from any location.			Future
700.500.000.00500	The system shall provide the ability to specify a printer other than the default office printer for the production of notices.	4.0.0		
	Tracking and Reporting Processing			
700.600.000.00100	The system shall provide the capability to maintain, for future display or print, an electronic copy of all notice types that have been previously printed.	4.0.0		
700.600.000.00200	The system shall allow the user to display notices awaiting production.	4.0.0		
700.600.000.00300	The system shall provide a daily production reports of total notices printed by notice type, form type, destination (batch or local), and office.	4.0.0		
	Security Processing			
700.700.000.00100	The system shall provide notice template level security to authorize or restrict users to specific notice templates.	4.0.0		
700.700.000.00200	The system shall provide notice function security to authorize or restrict users to specific notice functions.	4.0.0		
	Archival Processing			
700.800.000.00100	The system shall in the future provide the capability to archive Notice Production-related data.			Future
	Reporting			
	Reporting Processing			
800.000.000.00100	The system shall provide access to the Reporting function from the screens of any of the main processing areas.			Future
800.000.000.00200	The system shall provide capability to produce reports online or in hard copy.	4.0.0		
800.000.000.00300	The system shall provide for report storage on disk.	4.0.0		
800.000.000.00400	The system shall provide menu-driven standardized reports with optional selection criteria, including location, date, and sort.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
800.000.000.00500	The system shall provide the capability to build and save queries on standardized reports that use other selection criteria (not including location, date, and sort).	4.0.0		
800.000.000.00600	The system shall support the generation of ad hoc reports with flexibility in the designation of fields for selection and sorting.			Future
800.000.000.00610	The system shall provide the ability to sort reports on multiple fields.	4.0.0		
800.000.000.00620	The system shall provide the ability to sort reports that include A-Numbers, by A-Number or by terminal digit according to local site specifications.	4.0.0		
800.000.000.00700	The system shall produce weekly manifests with a 2-D bar code for all cases scheduled at ASCs during the week.	4.0.0		
800.000.000.00710	The system shall provide the ability to reprint application labels, displaying name and application ID prominently to minimize the risk of keying error.	4.0.0		
800.000.000.00800	The system shall provide the capability to select a printer, other than the office default, using standard paper for report printing.	4.0.0		
800.000.000.00900	The system shall provide report level security to authorize or restrict users to specific reports, using Report Access Groups.	4.0.0		
	Certificate Tracking Reporting Function			
800.100.000.00100	The system shall provide a Certificates Prepared report to support the Certificate Tracking function.	4.0.0		
800.100.000.00200	The system shall provide a Certificates Voided/Destroyed report to support the Certificate Tracking function.	4.0.0		
800.100.000.00300	The system shall provide a report of Cases Without Certificate Numbers to support the Certificate Tracking function.	4.0.0		
800.100.000.00400	The system shall provide a Certificate Accountability report to support the Certificate Tracking function.	4.0.0		
800.100.000.00500	The system shall provide a Certificate Issuance report to support the Certificate Tracking function.	4.0.0		
800.100.000.00700	The system shall provide a report of the Number of Certificates Prepared to support the Certificate Tracking function.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
	Adjudication Reporting Processing			
800.200.000.00100	The system shall provide a report of Applicant Current Status to support the adjudication function.	4.0.0		
800.200.000.00200	The system shall provide a report of Applicants Naturalized by the Court to support the adjudication function.	4.0.0		
800.200.000.00300	The system shall provide an Applicant Status report to support the adjudication function.	4.0.0		
800.200.000.00400	The system shall provide a Cases on Hold report to support the adjudication function.	4.0.0		
800.200.000.00500	The system shall provide report of Cases Pending to support the adjudication function.	4.0.0		
800.200.000.00600	The system shall provide a report of Cases Without A-Numbers to support the adjudication function.	4.0.0		
800.200.000.00700	The system shall provide a report of Continued Cases to support the adjudication function.	4.0.0		
800.200.000.00800	The system shall provide a report of Expired Requests for Additional Information to support the adjudication function.	4.0.0		
	File Room Operation Reporting Function			
800.300.000.00100	The system shall provide a Daily RAFACS Report (C4) of A-Files Received to support the file room operation function.			Future
800.300.000.00200	The system shall provide the following report to support the file room operation function. a report of A-File movement to CLAIMS4 Responsible Parties.			Future
800.300.000.00300	The system shall provide a CIS File Transfer Request Report to support the file room operation function.			Future
800.300.000.00400	The system shall provide a CLAIMS 4 A-File Request Status Report to support the file room operation function.			Future
800.300.000.00500	The system shall provide a report of T-Files Created to support the file room operation function.			Future
800.300.000.00600	The system shall provide a File Consolidation Report to support the file room operation function.			Future

Requirement Number	Requirement Description	Currently Available		Notes
800.300.000.00700	The system shall provide a File Consolidation and Shipment Report to support the file room operation function.			Future
800.300.000.00800	The system shall provide a File Movement and Shipment Report to support the file room operation function.			Future
800.300.000.00900	The system shall provide a report of OF-11 Requests to support the file room operation function.			Future
800.300.000.01000	The system shall provide a Ship A-File (Transfer Out) report to support the file room operation function.			Future
800.300.000.01100	The system shall provide a Ship T-File (Transfer Out) report to support the file room operation function.			Future
800.300.000.01200	The system shall provide an Examination/Case Review Pick List to support the file room operation function.	4.0.0		
800.300.000.01300	The system shall provide a CIS Name/DOB/COB Change Audit Report to support the file room operation function.			Future
800.300.000.01400	The system shall provide a User Audit Trail report to support the file room operation function.			Future
800.300.000.01500	The system shall provide an A-File Activity Report to support the file room operation function.			Future
800.300.000.01600	The system shall provide a report for the SC identifying, for a specified date, all local offices with scheduled cases requiring that SC to ship A-Files.	4.0.0		
800.300.000.01700	The system shall provide a report for the SC identifying, for a specified date, local offices not associated with that SC, that have scheduled cases requiring that SC to ship A-Files.	4.0.0		
800.300.000.01800	The system shall provide a report for the SC identifying, for a specified date, local offices associated with that SC, that have scheduled cases requiring that SC to ship A-Files.	4.0.0		
	Finance Reporting Function			
800.400.000.00100	The system shall provide a Bank Transmittal Sheet in support of the Finance function, allowing selection of audited cash boxes to be included.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
800.400.000.00200	The system shall provide a Bounced Check Report in support of the Finance function.	4.0.0		
800.400.000.00300	The system shall provide a Detail Audited Cash Box Report in support of the Finance function.	4.0.0		
800.400.000.00400	The system shall provide a Detail Audited Cash Box Report for Supervisors in support of the Finance function.	4.0.0		
800.400.000.00500	The system shall provide a Detail Cash Box Report in support of the Finance function.	4.0.0		
800.400.000.00600	The system shall provide a Detail Cash Box Report for Supervisors in support of the Finance function.	4.0.0		
800.400.000.00700	The system shall provide a Detail Fee Register in support of the Finance function.	4.0.0		
800.400.000.00800	The system shall provide a Detail Register Transaction Report in support of the Finance function.	4.0.0		
800.400.000.00900	The system shall provide a Detail Register Transaction Report for Supervisors in support of the Finance function.	4.0.0		
800.400.000.01000	The system shall provide an Office Fee Register by Payment Type in support of the Finance function.	4.0.0		
800.400.000.01100	The system shall provide an Open Payment Report in support of the Finance function.	4.0.0		
800.400.000.01200	The system shall provide a Refund Due Report in support of the Finance function.	4.0.0		
800.400.000.01300	The system shall provide a Refund Paid Report in support of the Finance function.	4.0.0		
800.400.000.01400	The system shall provide a Summary Active Cash Box Report in support of the Finance function.	4.0.0		
800.400.000.01500	The system shall provide a Summary Active Cash Box. Report for Supervisors in support of the Finance function.	4.0.0		
800.400.000.01600	The system shall provide a Summary Audited Cash Box Report in support of the Finance function.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
800.400.000.01700	The system shall provide a Summary Audited Cash Box Report for Supervisors in support of the Finance function.	4.0.0		
800.400.000.01800	The system shall provide a Summary Cash Box Report in support of the Finance function.	4.0.0		
800.400.000.01900	The system shall provide a Summary Cash Box Report for Supervisors in support of the Finance function.	4.0.0		
	Mailroom Reporting Function			
800.500.000.00100	The system shall provide a Daily Mailroom Remittance Reconciliation Report in support of the Mailroom function.	4.0.0		
800.500.000.00200	The system shall provide a Daily Mailroom Remittance Reconciliation Report for Supervisors in support of the Mailroom function.	4.0.0		
800.500.000.00300	The system shall provide a Mailroom Remittance Reconciliation Report in support of the Mailroom function.	4.0.0		
800.500.000.00400	The system shall provide a Mailroom Remittance Reconciliation Report for Supervisors in support of the Mailroom function.	4.0.0		
800.500.000.00500	The system shall provide a Mailroom Remittance/Application Reconciliation Report for Supervisors in support of the Mailroom function.	4.0.0		
800.500.000.00600	The system shall provide a report of Unprocessed Applications in support of the Mailroom function.	4.0.0		
800.500.000.00700	The system shall provide a report of Unprocessed Payments in support of the Mailroom function.	4.0.0		
	Management Reporting Function			
800.600.000.00100	The system shall provide an Access Authorization List in support of the Management function.	4.0.0		
800.600.000.00200	The system shall provide a Cases Pending Aging Report in support of the Management function.	4.0.0		
800.600.000.00300	The system shall provide a Cases Pending Summary Report in support of the Management function.	4.0.0		
800.600.000.00400	The system shall provide a CIS/CLAIMS Mismatch Report in support of the Management function.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
800.600.000.00500	The system shall provide a CLAIMS 4 User List in support of the Management function.	4.0.0		
800.600.000.00600	The system shall provide a Data Entry Production Report in support of the Management function.	4.0.0		
800.600.000.00700	The system shall provide a Data Entry Production Report in support of the Management function.	4.0.0		
800.600.000.00800	The system shall provide an FD-258 Manifest in support of the Management function.	4.0.0		
800.600.000.00900	The system shall provide a report of Location Relationships in support of the Management function.	4.0.0		
800.600.000.01000	The system shall provide a report of New N-400 Cases in support of the Management function.	4.0.0		
800.600.000.01100	The system shall provide a report of Notices In Error State in support of the Management function.	4.0.0		
800.600.000.01200	The system shall provide a report of Notices Print Production in support of the Management function.	4.0.0		
800.600.000.01300	The system shall provide a report of Notices Ready To Create in support of the Management function.	4.0.0		
800.600.000.01400	The system shall provide a report of Notices Ready to Print in support of the Management function.	4.0.0		
800.600.000.01500	The system shall provide a report of Workflow Status in support of the Management function.	4.0.0		
800.600.000.01600	The system shall provide supervisory staff with the option of querying for statistical summary data, as a way of identifying bottlenecks in the process.			Future
800.600.000.01700	The system shall extract process-related information captured by the Workflow function for reports on Workflow metrics.			Future
800.600.000.01800	The system shall report information about the volumes involved for all tasks in the process.			Future
800.600.000.01900	The system shall provide RNACS Interface Audit reports.			Future
800.600.000.02000	The system shall provide a Workflow Current Activity Report in support of the Management function.	4.0.1		

Requirement Number	Requirement Description	Currently Available	Notes	
800.600.000.02100	The system shall provide a Workflow Current Activity Report for Service Center in support of the Management function.	4.0.1		
800.600.000.02200	The system shall provide a Receipting System FBI Response Override report to monitor the FBI (FD-258) response overrides.	5.0.0		
800.600.000.02300	The receipting system shall provide a Cases Granted—Awaiting Override report to report on N-400 cases that have been granted, but that are pending an FBI (FD-258) response override before they can proceed to oath ceremony.	5.0.0		
800.600.000.02400	The system shall generate on demand an aging report on N-400 cases which have been administratively closed.	5.0.0		
800.600.000.02500	The system shall generate a G-325A FBI Name Check Aging Report to inform the INS of those applicants/petitioners that have not received an FBI response.	5.0.0		
800.600.000.02600	The system shall generate on demand an Address Errors Detail Report displaying, in those cases that have encountered address errors in the initial address edit: • Last name First name Middle name A-Number Mailroom-received date Error number • Error text	5.2.0		
	EXAM (Interview) Scheduler Reporting Function			
800.700.000.00100	The system shall provide a report of Available Appointment Slots for Examiners in support of the Scheduling Exam function.	4.0.0		
800.700.000.00200	The system shall provide a report of Available Appointment Slots in support of the Scheduling Exam function.	4.0.0		
800.700.000.00300	The system shall provide a Cancel/No Show Report in support of the Scheduling Exam function.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
800.700.000.00400	The system shall provide a report of Cases With Interview Past Due in support of the Scheduling Exam function.	4.0.0		
800.700.000.00500	The system shall provide a Daily Itinerary for INS Facilities in support of the Scheduling Exam function.	4.0.0		
800.700.000.00600	The system shall provide a Daily Schedule for Examiner in support of the Scheduling Exam function.	4.0.0		
800.700.000.00700	The system shall provide a Demographic Report by Interview Date in support of the Scheduling Exam function.	4.0.0		
800.700.000.00800	The system shall provide a Demographic Report by Mail Date in support of the Scheduling Exam function.	4.0.0		
800.700.000.00900	The system shall provide a report of Examiner Appointment Slots Booked Statistics in support of the Scheduling Exam function.	4.0.0		
800.700.000.01000	The system shall provide an Interview Schedule by Attorney in support of the Scheduling Exam function.	4.0.0		
800.700.000.01100	The system shall provide an Interview Schedule by Examiner in support of the Scheduling Exam function.	4.0.0		
800.700.000.01200	The system shall provide an Interview Schedule by Location and Examiner in support of the Scheduling Exam function.	4.0.0		
800.700.000.01300	The system shall provide a report of Interview Sections Booked Statistics in support of the Scheduling Exam function.	4.0.0		
800.700.000.01400	The system shall provide a List of Assigned Examiners in support of the Scheduling Exam function.	4.0.0		
800.700.000.01500	The system shall provide a Pick List by Interview and Schedule Date (including FBI control number) in support of the Scheduling Exam function.	4.0.0		
800.700.000.01600	The system shall provide a report of the Ready to Schedule Queue for Interview in support of the Scheduling Exam function.	4.0.0		
800.700.000.01700	The system shall provide a report of Scheduler Status by Section in support of the Scheduling Exam function.	4.0.0		
800.700.000.01800	The system shall provide a report of Scheduler Status by Form Type in support of the Scheduling Exam function.			Future

Requirement Number	Requirement Description	Currently Available		Notes
	Oath Ceremony Scheduler Reporting Function			
800.800.000.00100	The system shall provide a report of Card Accountability by Oath Ceremony Location in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00200	The system shall provide a report of Cases With Ceremony Past Due in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00300	The system shall provide a Completed Oath Ceremony Report in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00400	The system shall provide a Daily Schedule by Oath Ceremony Facility Room in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00500	The system shall provide a report of Oath Ceremony by Applicant in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00600	The system shall provide a report of Oath Ceremony Cases With No Certificate Numbers in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00700	The system shall provide an Oath Ceremony Data Validation Report in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00800	The system shall provide an Oath Ceremony Demographic Report in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.00900	The system shall provide Court Lists for Oath Ceremonies (Forms N-646/N-647) in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.01000	The system shall provide an Oath Ceremony Schedule by Reporting Location in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.01200	The system shall provide a list of the Ready to Schedule Queue for Oath Ceremony by Interview and Receipt Date in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.01300	The system shall provide a list of the Ready to Schedule Queue for Oath Ceremonies in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.01400	The system shall provide a report of Available Oath Ceremony Slots in support of the Scheduling Oath Ceremony function.	4.0.0		
800.800.000.01500	The system shall provide a report of Oath Ceremony No Shows in support of the Scheduling Oath Ceremony function.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
	Fingerprint Scheduler Reporting Function			
800.810.000.00100	The system shall provide a report for each ASC that has Unscheduled Fingerprint Appointment Requests showing the following: • Received date (sort order: oldest first) Reason fingerprinted Originating system Originating system record identifier A-Number or Social Security number (SSN) • Name (last, first, and middle)	5.0.0		
800.810.000.00200	The system shall generate a report listing applicants/petitioners whose FD-258 cards have not been received in the SC within 97 days of the first date scheduled to appear for refingerprinting.	5.0.0		
	G-22 Reporting Function			
800.900.000.00100	The system shall provide the G-22 Place Pipeline report in support of the G-22 function.	4.0.0		
800.900.000.00200	The system shall provide the G-22 Place report in support of the G-22 function.	4.0.0		
	System Maintenance			
	System Maintenance Function Processing			
900.000.000.00100	The system shall provide means for authorized SC or DO staff to view and maintain the information in CLAIMS tables on INS Offices and other locations, user profiles, number pools for certificates, application IDs, and payment IDs.	4.0.0		
900.000.000.00200	The system shall provide the capability to view and maintain the data in the various CLAIMS look-up tables referenced during application processing, and the capability to view the data in the INS standard look-up tables that are maintained by INS Headquarters.	4.0.0		
	Office Profile Function			
900.100.000.00100	The system shall provide the capability to configure and maintain information on INS Offices/Locations/Sites/Courts.	4.0.0		

Requirement Number	Requirement Description	Currently Available	Notes	
900.100.000.00200	The system shall maintain an office profile for each office to accurately characterize the resources available in the office to perform specific functions.	4.0.0		
900.100.000.00300	The system shall provide the capability to add DOs to the system.	4.0.0		
900.100.000.00400	The system shall provide the capability to add suboffices to the system.	4.0.0		
900.100.000.00500	The system shall provide the capability to add satellite offices to the system.	4.0.0		
900.100.000.00600	The system shall provide the capability to update DO profiles.	4.0.0		
900.100.000.00700	The system shall provide the capability to update suboffice profiles.	4.0.0		
900.100.000.00800	The system shall provide the capability to update satellite office profiles.	4.0.0		
900.100.000.00900	The system shall provide the capability to delete DOs from the system.	4.0.0		
900.100.000.01000	The system shall provide the capability to delete suboffices from the system.	4.0.0		
900.100.000.01100	The system shall provide the capability to delete satellite offices from the system.	4.0.0		
900.100.000.01200	The system shall provide the capability to view DO profiles.	4.0.0		
900.100.000.01300	The system shall provide the capability to view suboffice profiles.	4.0.0		
900.100.000.01400	The system shall provide the capability to view satellite office profiles.	4.0.0		
900.100.000.01500	The system shall maintain a location profile for each INS or court location containing information to associate the applicant's place of residence with INS locations and courts where an applicant may have an examination or oath ceremony.	4.0.0		
900.100.000.01600	The system shall determine the INS locations for an examination or oath ceremony for an applicant based upon the relationship between an applicant's ZIP code and the INS administrative location, unless overridden by a specific request.	4.0.0		
900.100.000.01700	The system shall maintain the ZIP code to service type relationship at the national level.	4.0.0		
900.100.000.01800	The system shall allow authorized users to add temporary sites locally for specific events.	4.0.0		

Requirement Number	Requirement Description	Currently Available	Notes	
900.100.000.01900	The system shall prevent saving changes until all the ZIP codes have been reassigned if the user intends to delete a site or to remove ZIP codes from the system.	4.0.0		
900.100.000.02000	The system shall allow authorized users to add a location to the system.	4.0.0		
900.100.000.02100	The system shall allow authorized users to update location profiles.	4.0.0		
900.100.000.02200	The system shall allow authorized users to delete a location from the system.	4.0.0		
900.100.000.02300	The system shall allow authorized users to view location profiles.	4.0.0		
900.100.000.02400	The system shall maintain a site profile for each site where interviews or Oath Ceremonies are performed.	4.0.0		
900.100.000.02500	The system shall allow authorized users to add sites to the system.	4.0.0		
900.100.000.02600	The system shall allow authorized users to update site profiles.	4.0.0		
900.100.000.02700	The system shall allow authorized users to delete sites from the system.	4.0.0		
900.100.000.02800	The system shall allow authorized users to view site profiles.	4.0.0		
900.100.000.02900	The system shall maintain court profiles, which shall define the contained essential information for each court within an office jurisdiction.	4.0.0		
900.100.000.03000	The system shall allow authorized users to add court profiles to the system.	4.0.0		
900.100.000.03100	The system shall allow authorized users to update court profiles.	4.0.0		
900.100.000.03200	The system shall allow authorized users to delete court profiles from the system.	4.0.0		
900.100.000.03300	The system shall allow authorized users to view court profiles.			
900.100.000.03400	The system shall provide the capability to create and maintain officer contact information (for example, title, telephone number and name).	4.0.0		
900.100.000.03500	The system shall store the required INS customer service telephone number on the printed notices in the database.	4.0.0		
900.100.000.03600	The system shall provide the ability to create and maintain ASC profiles for the following: address, associated INS Office, etc.	4.0.0		
900.100.000.03700	The system shall maintain ZIP code ranges handled by each ASC location.	4.0.0		

Requirement Number	Requirement Description	Currently Available	Notes	
	User Profile Function			
900.200.000.00100	The system shall provide the capability to maintain information on CLAIMS 4 users.	4.0.0		
900.200.000.00200	The system shall provide the capability to maintain the access authorization profile for each category of user (participant type code).	4.0.0		
900.200.000.00300	The system shall provide the capability to determine and define which features a user is permitted to use based on the Access Authorization profile, by mapping the user to a set of roles.	4.0.0		
900.200.000.00400	The system shall provide the capability to add a new CLAIMS 4 user to the system.	4.0.0		
900.200.000.00500	The system shall provide the capability to update user profiles.	4.0.0		
900.200.000.00600	The system shall provide the capability to delete a user.	4.0.0		
900.200.000.00700	The system shall provide the capability to view CLAIMS 4 user information.	4.0.0		
900.200.000.00800	The system shall provide the capability to request a report of all the users at a given site, sorted by user ID and name, with columns for the following: user ID, last name, first name, middle name, Sublocation code, report access group, start date, and end date.	4.0.0		
900.200.000.00900	The system shall provide the capability to maintain a Report Access Group profile for each site (Report Access Group code).	4.0.0		
900.200.000.01000	The system shall provide the capability to determine and define the reports a user is permitted to generate based on the Report Access Group profile that maps the user to a set of reports.	4.0.0		
900.200.000.01100	The system shall provide the capability to create Report Access Group codes and assign at least one report to each of them.	4.0.0		
900.200.000.01200	The system shall provide the capability to create and maintain participant type roles that, when associated with a user, allow that user to perform all activities associated with that role.	4.0.0		
900.200.000.01300	The system shall provide the capability to assign multiple roles to a user.			
900.200.000.01400	The system shall assign roles to a participant and allow display of all activities for the selected role.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
900.200.000.01500	The system shall provide the capability to enter multiple A-Number blocks during the same session.	4.0.0		
900.200.000.01600	The system shall provide the capability to restrict users to a specific group of authorized users who have the authority to add, update, delete, or view information in the CLAIMS 4 database.	4.0.0		
900.200.000.01700	The system shall provide a GUI to assist authorized users to perform each specific task.	4.0.0		
	Fingerprint Scheduler Profile			
900.210.000.00100	The system shall allow the authorized scheduler administrator to change the percentage values and apply specific percentages to forms not listed in the current fingerprint prioritization scheme.	5.0.0		
	Certificate Number Maintenance Function			
900.300.000.00100	The system shall provide the means to maintain the Certificate Number pool.	4.0.0		
900.300.000.00200	The system shall provide authorized users the capability to add Certificate pool information.	4.0.0		
900.300.000.00300	The system shall provide authorized users the capability to update Certificate pool information.	4.0.0		
900.300.000.00400	The system shall provide authorized users the capability to void Certificate pool information.	4.0.0		
900.300.000.00500	The system shall provide authorized users the capability to view the Certificate pool information.	4.0.0		
900.300.000.00600	The system shall set the date on which the last document status code is assigned.	4.0.0		
	Application Identifier and Payment Identifier Maintenance Function			
900.400.000.00100	The system shall provide authorized users the capability to view the last application ID.	4.0.0		
900.400.000.00200	The system shall provide authorized users the capability to add last application ID.	4.0.0		
900.400.000.00300	The system shall provide authorized users the capability to update the last application ID.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
900.400.000.00400	The system shall provide authorized users the capability to delete the last application ID.	4.0.0		
900.400.000.00500	The system shall provide authorized users the capability to view the last payment ID.	4.0.0		
900.400.000.00600	The system shall provide authorized users the capability to add the last payment ID.	4.0.0		
900.400.000.00700	The system shall provide authorized users the capability to update the last payment ID.	4.0.0		
900.400.000.00800	The system shall provide authorized users the capability to delete the last payment ID.	4.0.0		
	Form Maintenance Function			
900.500.000.00100	The system shall allow authorized users the capability to view local profile information on INS forms.	4.0.0		
900.500.000.00200	The system shall allow authorized users the capability to add local profile information on INS forms.	4.0.0		
900.500.000.00300	The system shall allow authorized users the capability to update local profile information on INS forms.	4.0.0		
900.500.000.00400	The system shall allow authorized users the capability to delete local profile information on INS forms.	4.0.0		
900.500.000.00500	The system shall maintain information for each location to control the processing of each form type it supports.	4.0.0		
900.500.000.00700	The system shall allow the A-Number counts to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.00800	The system shall allow the temporary A-Number counts to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.00900	The system shall allow the Government agency FBI ID numbers to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.01000	The system shall allow the minimum processing days value to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.01100	The system shall allow the maximum processing days to be maintained in the local forms profile table for each form.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
900.500.000.01200	The system shall allow the values to be maintained in the local forms profile table for each form indicating whether to automatically queue to batch or to alert a clerk instead.	4.0.0		
900.500.000.01300	The system shall allow the number of readable labels to produce to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.01400	The system shall allow the numbers of bar-code labels to produce to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.01500	The system shall allow the number of address labels to produce to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.01600	The system shall allow the check evidence in processing or bypass value to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.01700	The system shall allow the number of A-Number labels to produce to be maintained in the local forms profile table for each form.	4.0.0		
900.500.000.01800	The system shall allow the number of T-File labels to be produced to be maintained in the local forms profile table for each form.	4.0.0		
	Table Lookup Function			
900.600.000.00100	The system shall provide the capability to maintain all application look-up tables.	4.0.0		
900.600.000.00200	The system shall allow authorized users to view a look-up table.	4.0.0		
900.600.000.00300	The system shall allow authorized users to add records to a look-up table.	4.0.0		
900.600.000.00400	The system shall allow authorized users to update records in a look-up table.	4.0.0		
900.600.000.00500	The system shall allow authorized users to delete records from a look-up table.	4.0.0		
900.600.000.00600	The system shall allow authorized users to perform search in a look-up table.	4.0.0		
900.600.000.00700	The system shall allow authorized users to sort data in a look-up table.	4.0.0		
900.600.000.00800	The system shall provide the capability to view data in standard tables (read-only access).	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
900.600.000.01000	The system shall provide the capability to perform searches in standard tables.	4.0.0		
900.600.000.01100	The system shall provide the capability to sort data in standard tables.	4.0.0		
900.600.000.01200	The system shall provide the capability to validate user Role or Report Group for authorization when providing access to look-up tables and descriptions.	4.0.0		
	External Interface			
	External Interface Function Processing			
1000.100.000.00100	The system shall provide the capability to access multiple systems for resolution of required data discrepancies in the SC.	4.0.0		
1000.100.000.00200	The system shall provide the capability to accommodate multiple system access during adjudication in DO.			Future
1000.100.000.00300	The system shall provide the capability to hot key to a concurrent online session in another system to support real-time inquiries against CIS during adjudication in DO.			Future
	Interface With RNACS Mainframe			
1000.200.000.00100	The system shall provide a means of updating RNACS with data on N-470, N-565, N-600, and N-643 forms to enable RNACS to handle all subsequent processing.			Future
1000.200.000.00200	The system shall provide a means of updating RNACS with N-400 data sufficiently to identify duplicate application filings.	4.0.0		
1000.200.000.00300	The system shall provide a means for identifying groups in RNACS.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1000.200.000.00400	The system shall provide a means to update RNACS with case status at the following points in the processing cycle: • Initial data entry (following validation of A-Number) Completion of background checks in initial processing Examination scheduling Approval for oath ceremony (following Reverification of Grant) Oath ceremony scheduling Issuance of naturalization certificate Denial Administrative close-out of case • Change of Address case status change	 4.0.0 4.0.0 4.0.0 4.0.0 4.0.0 4.0.0 4.0.0 4.0.0 5.1.0		
1000.200.000.00500	The system shall provide a means of querying RNACS to determine whether a given A-Number is associated with a prior application.			Future
1000.200.000.00600	The system shall provide a means to facilitate the transfer of applications from one office to another by using the RNACS mainframe interface.	4.0.0		
	Interfaces with CIS			
1000.300.000.00100	The system shall automatically check CIS to determine whether the A-Number associated with each naturalization application exists in CIS.	4.0.0		
1000.300.000.00200	The system shall validate the A-Number and DOB against the existing information in CIS.	4.0.0		
1000.300.000.00300	The system shall provide the capability to access and update CIS online.			Future
1000.300.000.00400	The system shall provide the CIS online lookup capability to facilitate efforts to supply missing A-Numbers and at Adjudication.			Future
1000.300.000.00500	The system shall update CIS with the certificate numbers and the dates of naturalization every evening for applications closed out that day.	4.0.0		
1000.300.000.00600	The system shall update CIS with any other subsequent status changes, such as denaturalization and/or expatriation.			Future
1000.300.000.00700	The system shall provide a means of updating name changes in case history data in CIS.	4.0.0		
	Interface With RAFACS/CIS			

Requirement Number	Requirement Description	Currently Available		Notes
1000.400.000.00050	The system shall provide a means of updating RAFACS as application folders are created.	4.0.0		
1000.400.000.00100	The system shall check CIS automatically to determine the location of A-Files for all applications entered that day that have not had receipt of the A-File acknowledged.			Future
1000.400.000.00200	The system shall initiate a file transfer request if the A-File is not in the office where the application is entered.			Future
1000.400.000.00300	The system shall generate a pick list and route it to the office's printer if the A-File is already in the office.			Future
1000.400.000.00400	The system shall initiate the A-File location check through an interface to the Workflow function.			Future
1000.400.000.00500	The system shall invoke the interface to request transfers of applications from the SC to local offices in preparation for interviews.			Future
1000.400.000.00600	The system shall generate a pick list.	4.0.0		
1000.400.000.00700	The system shall provide for a continued use of RAFACS to track the physical files locally.	4.0.0		
1000.400.000.00800	The system shall track progress of critical file-handling processes through RAFACS interface with Workflow.			Future
	Interface With PAMS			
1000.500.000.00100	The system shall provide the capability to access and update attorney information held in PAMS.			Future
1000.500.000.00200	The system shall create a local attorney file using valid PAMS data for the local office, as well as the local attorney files.			Future
1000.500.000.00300	The system shall support queries for attorney information during application receipting and adjudication, including Attorney State License numbers and lists of attorneys for a given office.			Future
	Interface with FD-258 Tracking System			
1000.600.000.00100	The system shall extract information from the tracking system for the FD-258 and update CLAIMS 4 with status information.	4.0.0		
1000.600.000.00200	The system shall support the electronic submission of FD-258 fingerprint and biographical data to the FBI via an interface with IDENT.			Future

Requirement Number	Requirement Description	Currently Available		Notes
1000.600.000.00300	The system shall provide the ability to reschedule applicants/petitioners for fingerprint processing whose FD-258 cards are returned from the FBI as unclassifiable.	5.0.0		
1000.600.000.00400	The system shall generate rescheduled fingerprint appointment requests containing a code (request type identifier) distinguishing it from the initial scheduling request.	5.0.0		
1000.600.000.00500	The system shall enforce a limit of one on the automatic generation of rescheduling requests for applicants/petitioners whose FD-258s have been returned as unclassifiable.	5.0.0		
1000.600.000.00600	The system shall, upon receiving a second unclassifiable response from the FBI for an N-400 applicant/petitioner, release the case to the next processing step as assigned by INS-established business rules.	5.0.0		
	Interface With FBI Name Check System			
1000.700.000.00100	The system shall provide the capability to generate requests for G-325A FBI Name/DOB checks for each N-400 applicant.	4.0.0		
1000.700.000.00110	The system shall transmit the request to the mainframe or other enterprise platform for shipment to the FBI.	5.0.0		
1000.700.000.00200	The system shall capture the date and time when each G-325A Name/DOB check request was issued.	4.0.0		
1000.700.000.00210	The system shall not allow a naturalization case to be scheduled for examination until results of an FBI name check have been received, or until 45 days have elapsed from the time the request was sent to the FBI.	5.0.0		
1000.700.000.00300	The system shall identify each G-325A Name/DOB check request using a unique 10-character customer identification number.	4.0.0		
1000.700.000.00400	The system shall record the status of the G-325A Name/DOB check associated with the application, distinguishing the following cases: • Awaiting submission of the name check Awaiting responses from the FBI • Satisfied by the FBI	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1000.700.000.00500	The system shall provide an interface capable of reading the magnetic tape returned by the FBI in response to the G-325A Name/DOB check request.	4.0.1		
1000.700.000.00600	In the event of an FBI response to a G-325A name check request, the system shall read the error records downloaded by the mainframe or other enterprise platform, and record an error response for the relevant applications, and the error message(s), if available.	4.0.1		
1000.700.000.00700	In the event of an FBI response to a G-325A name check request, the system shall read the no-hit records downloaded by the mainframe or other enterprise platform, and record a no-hit response for the relevant applications.	4.0.1		
1000.700.000.00800	In the event of an FBI response to a G-325A name check request, the system shall read the indices popular records downloaded by the mainframe or other enterprise platform, and record an indices popular response for the relevant applications.	4.0.1		
1000.700.000.00850	The system shall process the file of G-325A error responses downloaded from the mainframe or other enterprise system.	5.0.0		
1000.700.000.00900	The system shall alert the adjudicator when an applicant's name search has returned an indices popular response (a hit) indication, so that he or she can check the A-File for the proper disposition of the rap sheet.	4.0.1		
1000.700.000.01000	The system shall provide the capability to transmit requests for G-325A FBI Name/DOB checks for N-400 applicants electronically (rather than by tape) to the FBI.			Future
	Interface With Integrated Voice Response System (IVRS)			
1000.800.000.00100	The system shall provide basic application status information to the IVRS on a regular periodic basis to allow applicants to obtain application status telephonically.	4.0.0		
1000.800.000.00200	The system shall provide all standard application status codes/information to the IVRS on real-time basis to allow applicants to obtain application status telephonically.			Future

Requirement Number	Requirement Description	Currently Available		Notes
	Interface With Financial System			
1000.900.000.00100	The system shall in the future generate a transaction file for the INS payment processing system with information on overpayments.	4.0.0		
	Interface with RAPS—I-881			
1000.1000.I881.00100	The system shall transfer an I-881 case to RAPS, by uploading a data file, if all the following conditions have been met: • The applicant has provided the minimum fee required, including the filing fee for the I-881 form and the fingerprint processing fee • The required photographs have been submitted • CIS A-Number verification or A-Number resolution is successful	5.0.0		
1000.1000.I881.00200	The system shall include the following fields in the interface file: • A-Number (9-byte character field; required) Last name (30-byte character field; required) First name (23-byte character field) Middle name (15-byte character field) Address: C/O (30-byte character field) Address: Street 1 (30-byte character field; required) Address: Street 2 (30-byte character field) City (16-byte character field; required) State (2-byte character field; required) ZIP (9-byte numeric field; required) Sex (1-byte character field, valid values M or F; required) DOB (8-byte date field, format CCYYMMDD; required) COB (5-byte character field, valid values as in CCTB; required) Nationality (5-byte character field, valid values as in NCTB; required) Date of entry (8-byte date field, format CCYYMMDD; required) Status at entry (3-byte character field, valid values as in NIMM and ESCT; required)	5.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
	Place of entry (5-byte character field, valid values as in PORT; required) Eligibility indicator (four 1-byte character fields, valid values a, b, c, d; required) Sponsor A-Number (8-byte character field; required if eligibility indicator = 'd') • Sponsor relationship (1-byte character field; valid values P for parent, S for spouse; required if eligibility indicator = d) • Check status (1-byte character field, with values indicating that the check was returned, or that the hold has been lifted) • Attorney ID (9-byte PAMS code, 3 alpha geographic code followed by 6 numeric) • New A-File (1-byte character field, valid values Y for newly assigned A-File, N for preexisting A-File; required) • Application ID (13-byte character field; 3 characters indicating the SC entering the case followed by an *, and a 9-digit number; required) • Application receipt date (8-byte date field, CCYYMMDD; required) • Upload date (8-byte date field, CCYYMMDD; required)			
1000.1000.I881.00300	The system shall be capable of processing a confirmation file from RAPS with a record for each uploaded case that includes: • Upload result (1-byte character field, values C for correct or E for error; required) Application ID (13-byte character field; 3 characters indicating the SC entering the case followed by an *, and a 9-digit number; required) A-Number (9-byte character field; required) Upload date (8-byte date field, CCYYMMDD; required) Multiple error messages consisting of the following: – Error field (2-byte numeric field ID) – Error code (1-byte character field)	5.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1000.1000.I881.00400	The system shall notify RAPS if an I-881 applicant's bounced check has not been corrected 30 days after applicant's initial filing.	5.0.0		
1000.1000.I881.00500	The system shall notify RAPS when an I-881 applicant whose check has bounced has provided the required fee (including the bounced check notice) or when the standard grace period for doing so has elapsed.	5.0.0		
	Interface With Change of Address Module (Telephone Center)			
1000.1100.000.00100	The system shall accept a National Customer Service Center (NCSC) change of address (CoA) request file for processing in the following file format: • ANUMBER 10 bytes, character LNAME 30 bytes, character FNAME 18 bytes, character MNAME 18 bytes, character SUFFIX 3 bytes, character COB 5 bytes, character DOB 10 bytes, date format MM/DD/CCYY FORM 5 bytes, character PHN_MAIN 10 bytes, numeric PHN_SECOND 2 bytes, numeric (not ordinarily used) CSR_VERIFIED 1 byte, character CCO 3 bytes, character CALL_DATE 10 bytes, date format MM/DD/CCYY CALL_TAME 5 bytes, time format hh:mm RADDR1 5 bytes, character RADDR2 20 bytes, character RADDR3 5 bytes, character RCITY 16 bytes, character RSTATE 2 bytes, character RZIP1 5 bytes, numeric RZIP2 4 bytes, numeric RCOUNTRY 16 bytes, character	5.1.0		

Requirement Number	Requirement Description	Currently Available		Notes
	RADDRFLAG 1 byte, character MADDR1 5 bytes, character MADDR2 20 bytes, character MADDR3 5 bytes, character MADDR4 30 bytes, character MCITY 16 bytes, character MSTATE 2 bytes, character MZIP1 5 bytes, numeric MZIP2 4 bytes, numeric			

Requirement Number	Requirement Description	Currently Available		Notes
1000.1100.000.00200	The system shall generate a detail summary file for the INS HQ Exception Broker team in the file format outlined in Attachment B, as follows: A-Number (part of record key) 10 bytes, character CoA request date (part of record key) 10 bytes, date format MM/DD/CCYY CoA request call time (part of record key) 5 bytes, time format HH:MM Applicant last name 30 bytes, character Applicant first name 18 bytes, character DOB 10 bytes, date format MM/DD/CCYY Attorney last name 30 bytes, character Attorney first name 18 bytes, character Attorney middle initial 1 byte, character Attorney firm name 50 bytes, character Attorney address street name 40 bytes, character Attorney address street address 2 40 bytes, character Attorney address city 16 bytes, character Attorney address state 2 bytes, character Attorney Address ZIP code 5 bytes, character Attorney Address ZIP code extension 4 bytes, character Exception code 3 bytes, character • Date processed 10 bytes, date format M/DD/CCYY	5.1.0		
1000.1100.000.00300	The system shall only update cases for which it receives a verified flag.	5.1.0		
1000.1100.000.00400	The system shall update records in which a combination of the A-Number, last name and first name match the record in the CoA request file. If there is no match on the A-Number/name combination, the system shall attempt to match and update the record using the A-Number combined with the DOB from the CoA request file.	5.1.0		

Requirement Number	Requirement Description	Currently Available	Notes	
1000.1100.000.00500	The system shall update all verified CoA request file records for which it finds a matching record regardless of whether the case is a CLAIMS 4 or RNACS case.	5.1.0		
1000.1100.000.00600	The system shall update verified, matching CoA requests provided the CoA request does not result in a change of jurisdiction when the case is scheduled or in the queue for scheduling for fingerprint, interview, or oath. A jurisdiction change occurs when the new residential ZIP code matches a CCO that differs from the applicant's currently assigned CCO.	5.1.0		
1000.1100.000.00700	The system shall update verified, matching CoA requests provided the applicant is not a member of a Super group or CBO group.	5.1.0		
1000.1100.000.00800	The system shall update verified, matching CoA requests when a case is in a closed state, but will set an exception code in the detail summary file to reflect the case status (Administratively Closed, Deny Closed, or Grant Closed).	5.1.0		
1000.1100.000.00900	The system shall check an updated record for the presence of a G-28. If a G-28 is present, the system shall copy the corresponding attorney address into the detail summary file.	5.1.0		

Requirement Number	Requirement Description	Currently Available	Notes	
1000.1100.000.01000	The system shall apply the appropriate exception code to records in the detail summary file to indicate data and update exceptions and/or errors. Valid exception codes are as follows: • N00—Case Not Found U00—Update Applied C00—CLAIMS 4 Case (Ignored) (RNACS Only) A00—Admin Closed – but Update Applied D00—Deny Closed – but Update Applied G00—Grant Closed – but Update Applied R01—Rejected – Scheduled for Interview (Different Jurisdiction) R02—Rejected – Scheduled for Oath (Different Jurisdiction R03—Rejected – Scheduled for Fingerprints (Different Jurisdiction) R04—Rejected – Member of Super Group R05—Rejected – County Not Found R06—Rejected – ZIP code Not Found R07—Rejected – Invalid ZIP Code R08—Rejected – Invalid State Code R09—Rejected – Missing Data – City R10—Rejected – Missing Data – Street R11—Rejected – City, State, ZIP combination not valid F01—Verification Passed – Awaiting Update (Internal CoA Tracking only) F02—Failed Verification – RNACS Unavailable (Internal CoA Tracking only) • F03—Failed Verification – Not Found in RNACS (Internal CoA Tracking only)	5.1.0		
1000.1100.000.01100	The system shall post a date/time stamp in each record indicating that a CoA has been posted.	5.1.0		

Requirement Number	Requirement Description	Currently Available		Notes
1000.1100.000.01300	The system shall generate a transaction summary file for NCSC containing the record count received from NCSC and record count updated as a result of the CoA request file.	5.1.0		
1000.1100.000.01400	The system shall maintain a history record indicating when a CoA was applied to a case.	5.1.0		
	Interface With Complete File Review module			
1000.1200.000.00100	The system shall communicate to the Complete File Review Intranet application which cases are ready for review according to the following criteria: • An FBI response has been received • The applicant's A-File has been received (or due diligence has been exercised in searching for it) • The G-325 name check response has been received	5.2.0		
1000.1200.000.00200	The system shall communicate which cases are ready for review to Complete File Review application prior to the scheduling of these cases for initial interview.	5.2.0		
1000.1200.000.00300	The system shall provide read-only access to the following information in CLAIMS 4.0 about cases that are ready for Complete File Review: • Office (in which the applicant will be interviewed) 3 bytes, character SC 3 bytes, character A-Number 10 bytes, character Application ID 13 bytes, character A-File or qualifying T-File 1 byte, character Male or female 1 byte, character Is there an N-648 1 byte, character FBI response 1 byte, character FBI response date 8 bytes, date format MM/DD/YY Eligibility 1 byte, character DOB 8 bytes, date format MM/DD/YY	5.2.0		

Requirement Number	Requirement Description	Currently Available		Notes
	Legal permanent resident date 8 bytes, date format MM/DD/YY File receipt date (mailroom stamp) 8 bytes, date format MM/DD/YY Is copy of green card (or Form I-90 present) 1 byte, character Part 7, Question 15B marked "yes" 1 byte, character Two photographs 1 byte, character G-28 filed with the application 1 byte, character Attorney name 66 bytes, character Attorney address 1 34 bytes, character Attorney address 2 78 bytes, character Attorney city 28 bytes, character Attorney state 2 bytes, character Attorney postal code 9 bytes, character Name (of applicant) 69 bytes, character Address 1 44 bytes, character Address 2 34 bytes, character City 28 bytes, character State 2 bytes, character Postal code 9 bytes, character			
1000.1200.000.00400	The system shall in the future prevent cases from being scheduled for initial interview once they are ready for Complete File Review, until the review has been successfully completed.			Future
	Workflow Management			
	Control and Process Function			
1100.100.000.00100	The system shall control and direct the processing of applications through the update of activity states that subsequently initiate or allow other activities.	4.0.0		
1100.100.000.00200	The system shall validate whether the user has the proper role and/or authority to perform the activity requested.	4.0.0		
1100.100.000.00300	The system shall ensure that users can only perform activities on cases assigned to them or to their role.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1100.100.000.00400	The system shall ensure that activities are processed in the correct chronological and business requirement order.	4.0.0		
1100.100.000.00500	The system shall have the capability to control case processing based on a user-initiated activity or event.	4.0.0		
1100.100.000.00600	The system shall have the capability to control case processing based on a system-initiated or a time-controlled activity or event.	4.0.0		
1100.100.000.00700	The system shall provide a list of all recent cases submitted to the Workflow Management System at a given site, showing the following: • Process name Process identifier Status Start time • End time for each case	4.0.0		
1100.100.000.00800	The system shall provide a list of all activities performed on a case (selected using a list or text box) displaying the following: • Activity name Status Expected start time Expected expiration time • User ID of the person completing the activity	4.0.0		
1100.100.000.00900	The system shall provide a historical list of activities performed on a selected case, displaying the following for each activity: • Activity identifier Activity name Start time • User ID of the person who completed the activity	4.0.0		
1100.100.000.01000	The system shall provide the end conditions that resulted from processing a selected activity.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1100.100.000.01100	The system shall produce a graphical representation of the status of case processing (a Workflow activity monitor) that shows the state of all activities performed on the case.	4.0.0		
1100.100.000.01200	The system shall update the activity and case status of the Workflow activity monitor information upon user request.	4.0.0		
1100.100.000.01300	The Workflow management system shall clean up scheduler tables after a scheduled event has expired. A scheduled event is defined as an applicant appointment created by the automated CLAIMS 4 scheduler.	4.0.0		
1100.100.000.01400	The system shall provide the capability to zoom in on an N-400 Data Entry to Scheduling tab within the Workflow activity monitor that provides a detailed view of a Workflow process flowchart graphic with vertical and horizontal scroll bars.	4.0.0		
1100.100.000.01500	The system shall provide a Workflow management tool to view and modify the Workflow status of a case.	4.0.0		
1100.100.000.01600	The system shall provide the capability to complete an expired activity and push the process to the next logical step.	4.0.0		
1100.100.000.01700	The system shall provide the capability to evaluate the need for the insertion of expired activities.	4.0.0		
1100.100.000.01800	The system shall provide the capability to track ad hoc or unexpected activities that are not process driven.	4.0.0		
1100.100.000.01900	The system shall provide the capability to establish expected start time and expiration time for time-sensitive activities.	4.0.0		
1100.100.000.02000	The system shall provide the capability to perform parallel activities on a case when necessary.	4.0.0		
1100.100.000.02100	The system shall provide the capability to suspend case processing based on business rules.	4.0.0		
1100.100.000.02200	The system shall provide the capability to perform exclusive processing on a case for specified activities.	4.0.0		
	Metrics and Statistics Function			
1100.200.000.00100	The system shall provide accurate time stamps and audit trail (case history) of all activities performed for a single case.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1100.200.000.00200	The system shall indicate where an application is located in the process at any given time.	4.0.0		
1100.200.000.00300	The system shall maintain composite statistics of the time spent performing activities.			Future
1100.200.000.00400	The system shall maintain composite statistics of the time spent between activities waiting for a task to be performed.			Future
1100.200.000.00500	The system shall maintain production statistics that satisfy the requirements of G-22 accounting.	4.0.0		
	Case Status			
	Case Status Processing			
1200.100.000.00100	The system shall provide a GUI for the Case Status subsystem.	4.0.0		
1200.100.000.00200	The system shall provide the capability to enter search criteria to locate one or more applications.	4.0.0		
1200.100.000.00300	The system shall display in list format those applications that satisfy specified search criteria.	4.0.0		
1200.100.000.00400	The system shall, if only one application satisfies the search criteria, automatically display the following: • Workflow history Status • RAFACS A-File location	4.0.0		
1200.100.000.00500	The system shall provide the capability, when more than one application satisfies the search criteria, of selecting an application from a displayed list and viewing the following: • Workflow history Status RAFACS A-File location • Any scheduled event	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1200.100.000.00600	The system shall display the following for each selected case: • Name Application ID A-Number Form number Last name First name DOB COB Mailing address Case location Mailroom date received CIS match information Payment ID Payment status Fee Workflow status • Workflow history	4.0.0		
1200.100.000.00700	If no applications satisfy the query, the system shall display an appropriate message.	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1200.100.000.00800	The system shall accept search criteria that include but are not limited to the following: • Application ID A-Number Form number First name Last name SSN DOB COB Mailing address Attorney's last name Attorney's first name Attorney legal ID Attorney state license number Attorney VOLAG number Application location Port of entry Date of entry range DOB range Payment ID • Certificate number	4.0.0		
1200.100.000.00900	The system shall provide the capability to invoke case status display from other modules or components of the system, including: • Adjudication Batch Status Update • Scheduler	4.0.0		

Requirement Number	Requirement Description	Currently Available	Notes	
1200.100.000.01000	The system shall provide the capability to view the following subforms: • Scheduling Fingerprint Attorney • Payment details	4.0.0		
1200.100.000.01100	The system shall display a Scheduling screen within the Case Status subsystem that shows the following, for interviews and oath ceremonies: • Interview location address Interview room and section number Interview date and time Ceremony location address Ceremony room and gate number Ceremony date Ceremony gate time and start time Ceremony type • Certificate history	4.0.0		

Requirement Number	Requirement Description	Currently Available		Notes
1200.100.000.01200	The system shall display a Fingerprint screen within the Case Status subsystem that shows the following: • Last name First name Middle name Aliases (up to three) Contributor identification number A-Number SSN FBI number Local originating agency identification (ORI) Regional ORI Eye color Hair color Height Weight Sex Place of birth DOB • Race			

Requirement Number	Requirement Description	Currently Available		Notes
1200.100.000.01300	The system shall display an Attorney screen within the Case Status subsystem that shows the following: • Attorney's last name Attorney's first name Attorney legal ID Attorney state license number Attorney VOLAG number Attorney mailing address Attorney phone number • Type of appearance	4.0.0		
1200.100.000.01400	The system shall display a Payment screen within the Case Status subsystem that shows the following: • Workflow status Workflow history Applicants with the same payment ID • Remittances	4.0.0		
1200.100.000.01500	The system shall provide the capability to print out the case status as well as various labels.	4.0.0		