



# E-Verify Connection

## ► What's Hot in E-Verify

### Latest E-Verify Enhancements

#### **New Further Action Notice**

On September 9, 2013, E-Verify streamlined the Tentative Nonconfirmation (TNC) process by combining the TNC Notice and Referral Letter into one 3-page plain language document – the **Further Action Notice**.

#### **Referral Date Confirmation**

Employers will now give the new one page **Referral Date Confirmation** to employees who choose to contest a TNC; it states the deadline by which the employee must initiate contact with Department of Homeland Security (DHS) or the Social Security Administration (SSA).

#### **Employee Email Notification Updates**

A new **email** notification was added to the three released in **July 2013**; it confirms that the employer referred the contested TNC and reminds the employee of the deadline to begin resolving the TNC.

See **The Beacon** for the E-Verify blog about these enhancements.

#### **Need more information?**

- Pose questions to E-Verify experts during a live E-Verify **Existing User webinar**.
- Read a summary of our latest **enhancements**.
- View the **Further Action Notice** and **Referral Date Confirmation** in **18 languages**.

### Iowa Joined RIDE

Iowa joined the Records and Information from DMVs for E-Verify (RIDE) Program this month. RIDE helps to reduce document fraud and boosts the accuracy of **E-Verify** employment eligibility verifications. Learn more about **Driver's License Verification**.

### Revised Posters, Thanks to You!

In response to your feedback on **E-Verify Listens**, the revised **Right to Work posters** now require less ink to print. Visit **E-Verify Listens** to share more of your great ideas!

### Employee Rights Webinars

**E-Verify** and the Department of Justice Office of Special Counsel have teamed up to host webinars about **Form I-9**, **E-Verify**, and **Self Check** from a worker's perspective. Join the next online Employee Rights seminar on **October 8, 2013 at 12:00 p.m. EDT** or view our full **schedule** of webinars.

## ► Stay Connected

Click **HERE** to subscribe to E-Verify Connection    Click **HERE** to see the free webinar schedule  
[www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify)    [www.E-VerifyListens.ideascale.com](http://www.E-VerifyListens.ideascale.com)  
 Employee Hotline: 1-888-897-7781    Employer Queries: 1-888-464-4218

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E-Verify is a service of DHS and SSA

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## Webinars Customized For You

Whether you are an employee, employer, or federal contractor, webinars are a great way to learn the employment eligibility verification process. Check out our current [webinar schedule](#) or [write to E-VerifyOutreach@dhs.gov](mailto:E-VerifyOutreach@dhs.gov) to arrange a webinar that's customized for your organization.

## I-9 Tip

Employers must always have a completed **Form I-9** on file for each person currently working. How long are you required to **retain** it after the employee no longer works for you? At least 3 years after the date of hire, or one year after employment ends, whichever is the later date. See the chart below or visit [I-9 Central](#).

*Chart: Retaining Form I-9*

1. Date the employee began work for pay	1. <u>Jan 1, 1995</u>
A. Add 3 years to the date on line 1.	A. <u>Jan 1, 1998</u>
2. The date employment was terminated	2. <u>Jan 1, 1996</u>
B. Add 1 year to the date on line 2.	B. <u>Jan 1, 1997</u>
3. Which date is later; A or B?	3. <u>A</u>
C. Enter the later date.	C. <u>Jan 1, 1998</u>

*The employer must retain Form I-9 until the date on Line C.*

## Self Check Interactive Preview

**Self Check**, is a free, fast, secure and voluntary online service that allows individuals to perform employment eligibility checks on themselves. View the [interactive preview](#) to learn more.

## History and Milestones

Please visit the updated webpage to review the summary of recent [E-Verify milestones](#).

## E-Verify Tip

**Q:** How do you know if you access E-Verify through [Web Services](#)?

**A:** If you access the [E-Verify system](#) through a web browser, you are accessing E-Verify directly. However, if you use software that interfaces with E-Verify to verify employment eligibility you are a [web service](#) user.



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