

Asylum Division Charts:
 Handling Procedural Issues Related to Concurrent Filings by UACs
 DRAFT

HANDLING FILE TRANSFER REQUESTS WHEN AN ASYLUM APPLICATION AND A SPECIAL IMMIGRANT JUVENILE PETITION ARE PENDING SIMULTANEOUSLY		
Asylum interview status	File transfer action	
An asylum interview has not been scheduled.	If the SIJ I-360 petition has been pending for 150 days or more, the Asylum Office transfers the file. This will generally occur when the I-360 was filed first.	If the SIJ petition has been pending for fewer than 150 days, the Asylum Office schedules an interview and otherwise moves forward with adjudicating the asylum application.
An asylum interview has been scheduled.	The Asylum Office moves forward with the interview absent exceptional circumstances.	
An asylum interview has been conducted.	Once an assessment has been written and the case sent to HQASM for review, the Asylum Office transfers the file.	

HANDLING FILE TRANSFER REQUESTS WHEN AN ASYLUM APPLICATION AND A PETITION OTHER THAN FOR SPECIAL IMMIGRANT JUVENILE STATUS ARE PENDING SIMULTANEOUSLY	
Asylum interview status	File transfer action
An asylum interview has not yet been conducted.	The Asylum Office moves forward with the interview absent exceptional circumstances.
An asylum interview has been conducted.	The Asylum Office may choose to retain the file until the final decision for asylum has been processed; however, an Asylum Office may choose to transfer the file once an assessment has been written and the case sent to HQASM for review.

HANDLING REQUESTS TO RESCHEDULE AN INTERVIEW AND REQUESTS TO HOLD A CASE IN ABEYANCE		
Request	Action	
First request to reschedule an interview.	The Asylum Office follows AAPM procedures (reschedule if the request is received prior to the interview date).	
Second request to reschedule an interview.	The Asylum Office follows AAPM procedures (reschedule if the applicant establishes that the request for rescheduling is due to “good cause”).	If the second request is made because the applicant is awaiting adjudication of a concurrent filing, the Asylum Office may reach out to DOMO to determine whether rescheduling would be prudent. (The Asylum Office will have a sense of whether adjudication is imminent in a case pending with DOMO if a file transfer request has been received.)
Request to hold a case in abeyance.	The Asylum Office will not grant a request to hold a case in abeyance, as there is no regulatory mechanism to do so.	