



# Meeting Invitation

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Quarterly National Stakeholder Meeting  
**Tuesday, April 10, 2012 @ 2:00 pm (EST)**

111 Massachusetts Ave, NW  
Washington, DC 20529

The USCIS Office of Public Engagement invites any interested parties to participate in a quarterly national stakeholder meeting on **Tuesday, April 10, 2012 at 2:00pm (EST)**. The purpose of this engagement is for individual participants to raise issues regarding agency operations and to aid the agency in identifying systemic issues. USCIS is seeking agenda items and questions from individual stakeholders on specific operational concerns, policies, and/or procedures. Relevant subject matter experts from agency Program Offices and Directorates will attend the meeting based on suggested agenda items and stakeholder questions.

## **To Submit Agenda Items**

If you would like to submit agenda items and questions you must RSVP via email and attach a Word document or PDF with suggested items. All submissions should be received by the Office of Public Engagement by **COB Friday, March 23, 2012**.

## **To Participate in the Session**

Any interested parties may participate in this event in person or by telephone. To respond to this invitation, please contact the Office of Public Engagement at [Public.Engagement@uscis.dhs.gov](mailto:Public.Engagement@uscis.dhs.gov) by **April 9, 2012**, and reference the following in the subject line of your email:

If you plan to attend in person, please reference “Quarterly – In Person”

If you plan to attend by phone, please reference “Quarterly – Phone”

Please also include your full name and the organization you represent, if any, in the body of the email. If you are attending in person, please be sure to bring photo identification and plan to arrive at least 15 minutes early to allow extra time to complete the security process.

## **To Join the Call**

On the day of the engagement please use the information below to join the session by phone. We recommend calling in 10 minutes prior to the start of the teleconference.

**Call-in Number: 1-888-323-9890**

**Passcode: National Quarterly**

**We look forward to engaging with you!**