

## Notice of Possible Mismatch with Department of Homeland Security (DHS) Records

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Name of Employee (Last Name, First Name)

Date of Mismatch

Employee's A-Number OR I-94 number

Case Verification Number

### Instructions

#### Why You Have This Notice

Self Check just compared the information you provided against the Department of Homeland Security's (DHS) immigration record databases as part of the process to assess your work authorization status.

You received this Notice because there may be a mismatch between the data you entered and the data in your DHS records. It does not mean that you gave wrong information or that you are not authorized to work in the United States.

A Self Check mismatch can occur for various reasons, including:

- Your information must be manually checked by a DHS representative before confirming work authorization;
- Your personal data and/or document information may have been recorded incorrectly in DHS records;
- Your information may not have been updated in DHS records at the time your information was checked in Self Check;
- Your citizenship or immigration status may have changed; or
- Your record may contain another type of error.

**==== IMPORTANT ====**

**You are not required to take any further action after receiving a mismatch through your use of Self Check.** If you choose to inquire further into why you have received a mismatch (as directed below), DHS will review the information you provided against government records to determine if you are authorized to work OR if you have any issues with your records that must be corrected. If there is an issue that must be corrected, the DHS representative will give you instructions on how to correct your record. This Notice does not mean that you are not eligible to work or that the information that you provided as part of your Self Check is fake.

### **If You Choose to Inquire About Your Mismatch**

1. Call DHS at the following number: (855) 804-0296
2. Please have available the documents that you used to make the Self Check query AND this notice when speaking to the representative
3. Choose to speak to someone regarding a Self Check mismatch
4. When you have reached a representative, inform them that this is related to a Self Check case, and provide the representative with your Case Verification number (contained on this notice.)
5. The representative will do a manual check of your records and inform you whether you are work authorized OR what steps you need to correct your records further.

**Please Note:** Do not simply run another Self Check query. Doing so will produce the same result you obtained as a result of this query.

**==== IMPORTANT ====**

**Note:** Self Check is an informational service that provides you, the user, with information about your work authorization status as of the date and time of the Self Check query. A favorable determination on work authorization through Self Check or any subsequent interaction with the Department of Homeland Security does not mean that you have been issued a work authorized credential OR will be work authorized when run through E-Verify by your employer.

## Know Your Rights: Quick List

- Your employer or any organization may **NOT** require you to run a Self Check as a condition of employment, membership or receipt of any benefit.
- Your employer may not use Self Check to re-verify your employment eligibility if you are an existing employee.
- If you believe that you have been subjected to discrimination based upon your national origin or citizenship or immigration status with respect to hiring, firing, recruitment or referral for a fee, through your employer's use of E-Verify, or when completing the Form I-9, contact the Department of Justice, Civil Rights Division, Office of Special Counsel for Immigration Related Unfair Employment Practices at 1-800-255-7688 (TDD: 1-800-237-2515) for assistance.

## Additional Information

Self Check is committed to protecting your privacy and has a Privacy Official responsible for ensuring that your information is collected, used, and disclosed in an authorized manner.

For more information on Self Check, including our privacy practices and program rules, visit our Web site at [www.uscis.gov/selfcheck](http://www.uscis.gov/selfcheck). If you have any questions about Self Check, call Self Check Customer Support at (855) 804-0296, TTY at (877) 875-6028, or e-mail [everifyselfcheck@dhs.gov](mailto:everifyselfcheck@dhs.gov).

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