## FY 2019 Citizenship and Assimilation Grant Program
### Citizenship Instruction and Naturalization Application Services
### Applicant Checklist

<table>
<thead>
<tr>
<th>Appendix A Page #</th>
<th>Required by Grants.gov</th>
<th>Non-Responsive if Missing</th>
<th>Required Attachment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>X</td>
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<td>Form SF-424, Application for Federal Assistance</td>
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<td>Form SF-424A, Budget</td>
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<td>Form SF-424B, Assurances for Non-Construction Programs</td>
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</tbody>
</table>

### Required Forms:

- Project Abstract (single-spaced, 3 page maximum)
- Project Narrative (double-spaced, 15 page maximum)
- Program curriculum summary
- Original lesson plan
- Résumés of key personnel or position descriptions for vacant key positions
- Organizational chart for the applicant and any sub-awardee(s)
- Memorandum of Understanding (MOU) with sub-awardee(s), signed by all parties (if applicable)
- Program Goal Chart
- USCIS Quarterly Feedback Report (for current or previous grant recipients)
- Budget Table and Narrative
- Negotiated Fringe Benefit Agreement (if applicable)
- Indirect Cost Agreement (if applicable)
- Documentation of Non-profit and/or Public Status (for applicant and sub-awardee)

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1 USCIS will not review if missing.