



CHECKLIST for Petition for Alien Relative (Form I-130) filed for a spouse

Preparing the Form I-130

- All sections of the Form I-130 have been completed to the best of your ability. (Printed Legibly or Typed) *Note: If a section is not applicable, write "not applicable" or "N/A"*
- Dates are listed in Month/Day/Year Format (**Example:** May 1, 1991)
- Petitioner has signed and dated Section 6a.
- Section 62c on page 8 must be completed and list where your relative will apply for the immigrant visa.

Supplemental Information for Spouse Beneficiary (Form I-130A)

- Beneficiary has completed all blocks and signed his or her form (*Note: If a section is not applicable, write "not applicable" or "N/A"*)

Supporting Documentation

Note: Submit photocopies of the requested documents. Original documents will not be returned and may remain a part of the record.

- Passport-style color photograph* of the petitioner and a passport-style color photograph of the beneficiary (taken within 30 days). Lightly print name on back of each photograph using pen/pencil
- Proof of petitioner's U.S. Citizenship in the form of a valid U.S. Passport; Birth Certificate; or Naturalization Certificate).
- Proof of petitioner's residence in Germany, such as: *Residence Permit (Aufenthaltsurlaubnis), Residence Registration (Anmeldebestätigung)*, or other verifiable evidence of German residency. Military members may send a copy of their U.S. military orders.
- Marriage Certificate* registered/ issued by a competent authority
- Evidence of a *bona fide marital relationship* with the beneficiary such as shared residence, finances, and familial experiences with beneficiary. (**Examples:** joint bank accounts, spouse listed as a dependent on military documents, apartment leases, shared bills, health/life insurance designations, birth certificates of children born to the marriage.)
- English translations have been provided for all foreign language documents.** Translations do not have to be certified. The translator must verify that he or she is competent to translate from the foreign to English language and the translation is complete and accurate.

Additional Supporting Documentation - If Applicable:

- Divorce Certificate(s)* (Absolute or Final) or *Death Certificate(s)* as proof of the legal termination of all previous marriages for petitioner and beneficiary. (*Note: All pages of the divorce or death certificate must be submitted. Ensure final divorce judgment has been entered with the court.*)
- Legally valid *Record of Name Change* if either party used another name on any relevant identification documents
- If a *Proxy Marriage Certificate* is submitted, there is evidence of the petitioner and beneficiary being physically present in the same place at the same time after the marriage. (**Examples:** hotel receipts with both names, passport stamps, date-stamped photographs, and signed/sworn affidavits from people with knowledge of the marriage.)
- Notice of Entry of Appearance as Attorney or Representative (Form G-28)*

Filing Fee of \$535

(Cash, Credit Cards, Personal Checks, Travelers Checks, and Debit Cards ARE NOT accepted.)

- U.S. Cashier's Check, U.S. Dollar Money Order, or International Bank Draft in U.S. Dollars made payable to: U.S. Department Homeland Security. (Print your name and address on check).
- Include a *self-addressed stamped envelope* with the Form I-130

Where to File

- Mail the application to: USCIS, Giessener Str. 30, Frankfurt, Germany 60435. Military members may use our DPO address: U.S. Department of State, USCIS Box 1800, 7900 Frankfurt Place, Washington, DC 20521-7900 *Please note that items mailed with APO/DPO take considerably longer to be delivered.

NOTE: The Form I-130 will be rejected if Section 6A is not signed, incorrect payment is received, or petitioner does not meet the Germany residence requirement. Processing delays are also possible if all of the required evidence is not submitted.

The checklist and all information on how to file can be found at:
<https://de.usembassy.gov/visas/uscis-frankfurt/>