



# Application for FREE Training for Civics and Citizenship Teachers of Adults

Department of Homeland Security  
U.S. Citizenship and Immigration Services

USCIS  
Form G-1190  
OMB No. 1615-0120  
Expires 12/31/2020

## Registration Form's Information

USCIS offers free training events for adult educators, volunteers, and teachers. These events are designed to enhance the skills needed to teach U.S. history, civics, and the naturalization process to immigrant students. To find other available training materials, please visit the Citizenship Resource Center at [www.uscis.gov/citizenship](http://www.uscis.gov/citizenship).

To register for a training opportunity in your area, please complete and submit the registration form below. Please note there will be no on-site registration the day of the event. Registrations will be accepted up to 10 business days in advance of the training date. Space is limited. Dates, times, and locations are subject to change. Please visit our website at [www.uscis.gov/teachertraining](http://www.uscis.gov/teachertraining) regularly for the latest information.

Today's Date (mm/dd/yyyy)		Your Fax Number (with area code)	
<b>Training Location (City, State and Date)</b>			
City	State	Training Date (mm/dd/yyyy)	
<b>Registrant's Information</b>			
<b>Registrant's Name</b>			
Registrant's First Name		Registrant's Last Name	
You are a (check all that apply):			
<input type="checkbox"/> ESL Teacher <input type="checkbox"/> EL/Civics Teacher <input type="checkbox"/> Citizenship Teacher <input type="checkbox"/> Volunteer <input type="checkbox"/> Administrator			
<input type="checkbox"/> Other (specify): _____			
Organization Name		Position Title	
Street Number and Name	City	State	ZIP Code
Registrant's Email Address (if any)		Registrant's Telephone Number (including area code)	
How did you hear about this training?			
<input type="checkbox"/> Presentation <input type="checkbox"/> Flier <input type="checkbox"/> Newsletter <input type="checkbox"/> USCIS Website <input type="checkbox"/> Coworker <input type="checkbox"/> My employer			
<input type="checkbox"/> Office of Citizenship Email <input type="checkbox"/> Community Relations Officer <input type="checkbox"/> Other (specify): _____			

Please check this box if you do not want U.S. Citizenship and Immigration Services Office of Citizenship to contact you in the future about its citizenship-related products, resources, and training opportunities. Please contact us at [office.of.citizenship@uscis.dhs.gov](mailto:office.of.citizenship@uscis.dhs.gov) if you have registered with our site previously and would like to be removed from our mailing list. **NOTE:** If you do not check the box, U.S. Citizenship and Immigration Services Office of Citizenship will contact you in the future about its citizenship-related products, resources, and training opportunities.

Or Fax to 202-357-7946

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### Special Accommodations (needed at the event)

If you would like to request special accommodations to attend a training seminar, please contact us at [office.of.citizenship@uscis.dhs.gov](mailto:office.of.citizenship@uscis.dhs.gov) at least one week prior to the training to allow us time to make arrangements.

### DHS Privacy Notice

**AUTHORITY:** The information requested on this form is collected pursuant to section 451(f)(2) of the Homeland Security Act of 2002, Public Law 107-296.

**PURPOSES:** The primary purpose for providing the requested information on this form is to register for a USCIS Office of Citizenship sponsored Teacher Training Seminar and to deliver future updates regarding citizenship-related products, resources, and training opportunities.

**DISCLOSURE:** The information you provide is voluntary; however, failure to provide full contact information may prevent you from successfully registering for a USCIS sponsored Teacher Training seminar.

**ROUTINE USES:** The information will be used by and disclosed to DHS personnel and contractors or other agents who need the information to register individuals for a USCIS sponsored Teacher Training Seminar and to deliver future updates regarding USCIS citizenship-related products, resources, and training opportunities. USCIS holds any external events in government owned facilities, to include a local county library, a public school institution, and other government facilities. USCIS may also share registration information with the hosting organization. This includes using the information as necessary and authorized by the routine uses published in DHS/AII-003 - Department of Homeland Security General Training Records, available at [www.dhs.gov/privacy](http://www.dhs.gov/privacy).

### Paperwork Reduction Act

An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 10 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave., NW, Washington, DC 20529-2020; OMB No. 1615-0120. **Do not mail your application to this address.**