



U.S. Citizenship
and Immigration
Services

Systematic Alien Verification for Entitlements (SAVE) Program

INFORMATION SHEET

Military Fax-Back Program

Request for status verification should be faxed to:

Program Name: Military Fax-Back Program
Fax Number 1-877-813-4494
Location: LA Status Verification Office

**For Assistance With Cases Pending More Than 2 Days,
Please Contact (877) 469-2563**

**For Other Assistance,
Please E-mail SAVE.Help@dhs.gov**



U.S. Citizenship and Immigration Services

United States Citizenship and Immigration Services
SAVE Program
Military Fax- Back Program
FAX Cover Sheet

FAX TO:
Military Fax-Back Program
Status Verification Operations
U.S. Citizenship and Immigration Services
Los Angeles, CA

FAX Number: (877) 813-4494

Checklist (please include all documents):

- USCIS Military Fax-Back Fax Cover Sheet
G-845 Request for Verification Form (*please do not submit the G-845S Form)
Copies of the immigration documents submitted by applicant and being used by the recruiter (*please be sure to copy the front and back of documents when applicable)

Please Type or Print Legibly (all information is required):

Recruiter Name/Point of Contact:

Address of Recruitment Office Submitting Request:

FAX Number: Date:

Telephone Number: Page of

Comments:

Four horizontal lines for entering comments.

This sheet instructs recruiters on how to use the SAVE Military Fax-Back Program to confirm the immigration status of non-citizens and the citizenship of certain U.S. citizens (e.g., naturalized citizens).

What is the Military Fax-Back Program?

The Military Fax-Back Program is a temporary fax-based program that provides military recruiters a method to verify the immigration status of non-citizens and the citizenship of certain U.S. citizens. When using this program, a military recruiter faxes a request for status verification to a Status Verification unit within the Department of Homeland Security (DHS), U.S. Citizenship and Immigration Services (USCIS). Within one day of receiving the request, the Status Verification unit replies by fax to indicate whether it has been able to verify citizenship or immigration status.

Who May Use the Military Fax-Back Program?

The Military Fax-Back Program is available to all branches of the United States Armed Forces that are participating in the SAVE Program but do not yet have access to the automated system. If you are not sure whether your branch has access to the automated system, please ask your chain of command.

How Do I Use the Military Fax-Back Program?

To use the Military Fax-Back Program, follow these instructions:

- 1) Complete the attached Military Fax-Back fax cover sheet with the military recruiter's contact information, including:
 - a. Recruiter Name
 - b. Address of Office Submitting Request
 - c. Fax Number
 - d. Telephone Number
 - e. Any Special Requests
- 2) Completed the Form G-845, Request for Verification (available at www.uscis.gov/files/form/g-845.pdf) detailing applicant's immigration information (please fax request separately).
- 3) Make copies of the immigration documents, provided by the applicant, front and back.
- 4) Fax the Form G-845, copies of the immigration documents, and cover sheet to the Military Fax-Back Program at (877) 813-4494

If your verification request is incorrect or incomplete, it will be returned for resubmission. If you do not receive a response within 2 federal business days, please call the SAVE Help Line at (888) 464-4218. For questions other than those regarding a specific case, please contact SAVE.HELP@dhs.gov.

Is the Military Fax-Back Program Temporary?

Yes. Recruiting commands are reminded that the Military Fax-Back Program is a temporary program that will end on a date to be determined. Although the SAVE Program will announce the end of the Military Fax-Back program in advance, recruiting commands that have not yet signed up for the SAVE Internet-based verification system are encouraged to do so now. This will provide faster service and ensure continued access to SAVE.